



**CONFIDENTIAL**

**St James' Church,**  
Brooke Street, Chorley PR6 0NA  
Registered charity no. 1130725  
www.stjameschorley.org

# STANDING ORDER INSTRUCTION

Please complete all sections and return to the Treasurer.  
If you wish to set up the standing order via your own online banking  
please inform the Treasurer of the details as soon as possible.

<b>1. Your Details</b>			
Name			
Address			
Post Code		Telephone	
Bank Name			
Bank Address			
Bank Sort Code		Bank Account No.	

<b>2. Standing Order Details</b>			
Does this Instruction replace an earlier Standing Order Instruction?			Yes / No *
Amount to be paid		How often do you want the payment to be made?	Weekly / Monthly / Quarterly / Half Yearly / Yearly *
First payment date		Final payment date _____ OR            Until Further Notice <input type="checkbox"/>	

<b>3. St James' Bank Details</b>			
Account Name	St James' Chorley PCC		
Sort Code	16 00 39	Account Number	41346455

<b>4. Gift Aid</b>
If you pay income tax or capital gains tax then the tax on your donations can be reclaimed. If you have not already completed a Gift Aid Declaration we will invite you to do so
If you are making these donations jointly you will be asked either to complete a Joint Declaration or two individual ones. Where one person pays tax and the other does not, or if one pays at the higher rate, it may be better to make the donation in that person's name.
These will be joint donations <input type="checkbox"/> - please name the second donor: _____

Signed :	Date :
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\* Delete as necessary