



"To win people for Christ and to build them up in Christ."
www.stjameschorley.org Registered Charity No. 1130725

Annual Report, Financial Statements and Accounts 2016

**St James' Church
Brooke Street
Chorley
PR6 0NA**

1. Annual Report

1.1 Administrative Information

St James' Church is one of five Church of England parishes covering the market town of Chorley in Lancashire and within the Diocese of Blackburn.

Correspondence address: St James' Vicarage, St James' Place, Chorley, PR6 0NA.

The Parochial Church Council (PCC) is a charity registered with the Charity Commission.

PCC members who have served:

Incumbent	Revd David Phillips	Chairman
Readers	Phil Parker (also Deanery Synod rep)	
Wardens	Joan Geddes (<i>also Deanery Synod rep</i>)	
	Michael Waddington (<i>also Deanery Synod rep</i>)	
Deanery Synod Representatives	Alastair Phillips (<i>also elected to PCC</i>)	
	<i>also three persons listed above</i>	
Elected members	Joyce Ashton	
	Joan Baines	
	Sylvia Bouskill	
	Phil Garrett	
	Edna Gregson	
	Peter Murray (<i>also Secretary</i>)	
	David Price	
	Caroline Waring	
	Bill Waller	
	Ken Whitfield	

1.2 Structure, governance and management

The method of appointment of PCC members is set out in the Church Representation Rules. All church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

The Church, churchyard and parsonage are benefice property and, therefore, do not form part of the assets of the Church Council. Likewise, assets which are covered by faculty legislation, such as the communion silver, are not considered assets of the PCC. Nevertheless the PCC has a duty to maintain and safeguard the Church, churchyard and other assets. Care of the parsonage mainly falls to the Diocesan Parsonages Board.

The Church has no full-time employees but it does have a full-time stipendiary Vicar who is Incumbent under Common Tenure.

The PCC met 6 times during the year. The Standing Committee is authorized to conduct business if necessary and seek ratification from the PCC. The Standing Committee does make some limited decisions by e-mail which are subsequently put to the PCC for ratification. Ad hoc groups are created as necessary.

The PCC appoints a number of Coordinators for various areas of the ministry and mission of the church. Each coordinator has a role-description and is encouraged to provide the PCC with written reports. The Safeguarding Coordinator is entitled to attend the PCC to report on matters relating to Safeguarding and is invited to attend for part of one meeting each year. Within the structure of the role-description the Coordinators may oversee other roles and may gather others together as they see fit whilst reporting back occasionally to the PCC. Some Coordinators have specific budgets set. There were still a few vacancies by the end of the year.

The PCC has a number of policies which are looked at annually and revised as required. The policies, vision document and some role descriptions, together with the names of PCC members, coordinators and some others are also given on the website.

1.3 Objectives and activities

St James' PCC has the responsibility of co-operating with the incumbent in maintaining Christian worship, proclaiming the gospel of Christ, and seeking to minister to all within the congregation and parish. This is summarized in the church's aim "to win people for Christ and to build them up in Christ."

The Church has a Vision Document drawn up in 2013 and a Mission Action Plan last updated in the autumn of 2014. The Vision Document was reviewed in 2015 as a response to the Blackburn Vision 2026. It is intended to revise the MAP in 2017.

To win people for Christ

Our aim is to be a Church

- praying that the Lord would open the hearts of many to believe;
- equipping and enthusing one another to share our faith ;
- having regular evangelistic activities;
- showing compassion to the community around us;
- publicising both the message of the gospel and the work of the Church.

To build people up in Christ

Our aim is to enable people of all ages, abilities and backgrounds, to grow in the grace and joy of Christ and become mature Christians. The following are therefore part of our work as a Church and our goal as individuals.

Prayer :	Encouraging prayer for all areas of our work, and seeing regular prayer as a mark of mature faith.
Teaching :	Teaching the Bible so that people will grow in understanding and be stirred up in faith.
Worship :	Enabling worship to be uplifting and God-focussed.
Gifts :	Identifying and enabling people to use the gifts God has given them in His service.
Leadership :	Training people to be leaders in various areas of ministry.
Service :	Loving our neighbours and doing good to all.
Fellowship :	Living as a family and household of faith.
Obedience :	Being faithful to Christ, regardless of the cost.
Pastoral Care :	Caring for one another and especially for those in particular need.
Family life :	That whatever our circumstances, our home life would be honouring to Christ.
Workplace :	Seeing work as part of our Christian service, to be done to the praise and glory of God.

The PCC has identified various strengths and weaknesses and specific areas are set out in the Mission Action Plan.

1.4 Achievements and performance

The following headings below are taken from the various goals, aims and objectives listed above.

Outreach - many aspects of the Church's ministry are directed towards outreach in terms of spreading the message of the gospel of Christ. There are three services during the year to which children and parents from the school are specially invited. One of these was Walking Day although the PCC has subsequently decided that the cost and growing complexity of organising this does not make it worthwhile. Christmas tracts were posted through the doors of the whole parish. A joint mission was held with Heapey, Withnell, Whittle-le-Woods and Clayton Brook in January 2016 and another is planned for March 2017. The parish held activities as part of the Diocesan Cornerstone Mission in September 2016 and the Vicar was the Deanery co-ordinator. Free evangelistic literature is available at the back of church and members are encouraged to make use of this.

Publicity - a weekly notice sheet is produced, the church website continues to be updated most weeks and more content has been added. The Church has a Communications coordinator. One

member has created a temporary evangelistic sign which is updated regularly. Cards were put through the doors of all the houses in the parish prior to Easter and Christmas and the latter was accompanied by an evangelistic tract. Church events are advertised via the schools newsletter.

Preaching - preaching and teaching are an important part of the ongoing ministry of the Church. The main Sunday morning teaching during the year included the Gospel of John, Proverbs and Genesis 1. In addition there was a series on the growth of the church in Acts as a preparation for our Mission. Five weekly and one fortnightly study groups continued to meet catering for just over 50 people in total. Three young people were confirmed in January. The evening services held jointly with Heapey and Withnell had declined and after the summer we changed to a simpler service with a short talk whilst also introducing a monthly joint prayer meeting also embracing St John's Whittle and Clayton Brook.

Prayer - The church has a weekly prayer meeting, prayer ministry after services, prayer chain, prayer diary, prayer partners and several individuals who lead prayer during services and now monthly joint prayer meetings with other churches. Once a month there is a prayer meeting with teaching instead of the evening service, there have been special prayer meetings prior to the missions and pray forms a significant part of the twice termly central meetings.

Young People - the proportion of young families and children in church continues to be encouraging with a Youth and Children Coordinator and Child Safeguarding Coordinator in place. All those working with children have to be CRB cleared and these are updated in accordance with the policy. A new pattern of training is being introduced by Dioceses in 2017. Young people meet in four different groups on Sunday morning, two in church, one in a bus and one in a house. The storage container has been converted to use as a temporary classroom until a more permanent solution to our shortage of classroom space has been addressed. There are a few all-age services and during the year and a pattern of children's spots at the 10.30 service which includes teaching and termly updates on worship at the Church school. A thriving toddler group for the community is run on Wednesday mornings and there are three groups for young which meet on Friday evenings which include those from families who don't normally attend church. Another successful Holiday Club was held for primary age children. There are a large number of people involved in leading the work with young people and they have a high level of spiritual commitment. Between 20 and 30 people attend the Keswick Convention in July including several families.

Pastoral - a small team of dedicated pastoral visitors ensure that the sick and housebound are visited on a regular basis and a monthly meeting is held at Eldon House, a sheltered housing unit in the parish. Through the Pastoral Coordinator a lot is being done to care for those in need.

Community - the links with the St James' school continue to be fruitful and a key part of our work in the community. The School obtained a "good" rating in the OFSTED inspection during the year and has made significant progress since the last inspection thanks to committed leadership and staff. PCC appointed governors are very active in the life of the School and several other members of the congregation help in school in other ways. The Vicar leads worship in school once a week and writes notes on a three year plan for all those leading daily worship. There are also good links with St Michael's school with a PCC appointed governor and the Vicar visiting two or three times a year. The Church has a team of people trained to run the CAP Money Courses (Christians Against Poverty) and they have been active in promoting these courses. They have also run children's courses in St James and Holy Cross schools. Individuals are involved in many other ways in the local community including Street Pastors. The PCC budgets to give away 10% of its income to support a number of areas of ministry locally, nationally and internationally, compassionate and evangelistic. The bulk of this goes to five particular ministries.

Worship - there are two morning and one evening service on a Sunday. Average attendance at main Sunday morning service was down slightly on the previous year. Excluding all special services the average attendance at the early communion was 31 with 70 adults at the later service and 31 children mostly at the later service. Average attendance at all services over the year is about 110 adults and 34 children. Special services are held at other times for the key festivals and there is a monthly midweek Communion service.

Premises – much effort has been put into keeping the building in good repair and enhancing it in small ways. A Saturday morning work party was held in the spring and a various volunteers are involved in church cleaning, gardening and odd jobs.

Responsibility for the maintenance of the Vicarage rests with the Diocese and the Vicar.

Having paid off loans on the previous development work by the beginning of the year it was intended to commence further work during the year. However, this was still being progressed by the end of the year. It is intended to appeal for money to build extra toilets within a larger screened off porch area, to employ a full or part-time families worker and then to build an extra classroom above the south-west corner meeting room. Initial plans from the architect were under consideration by the end of the year. Some extra tables and chair trolleys were purchased during the year.

Nurture leaders - many people are involved in leadership within the life of the Church in a wide range of roles. Training is in part done through the Church's own teaching programme and through people being involved in leadership. The Lent Groups also give the opportunity for people who don't normally lead small groups to do so.

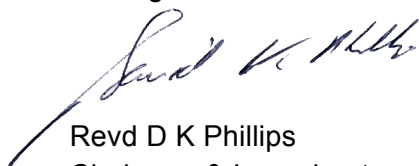
Financial Review - Total receipts on unrestricted funds were £78,664 of which, £47,552 was from unrestricted planned voluntary donations and a further £11,165 from Gift Aid. Restricted Donations of £13,160 were also received and details are shown in the Financial Statements. Planned Giving through envelopes and banker's orders increased by 1.0%. The contribution to the diocesan parish share increased by 1.7% to £47,255 in the year, and has again been paid in full mostly by regular standing order. This largely provides the stipends and housing for clergy. The sum that the churches in the diocese have to find is shared between the churches according to a formula that is based mainly on the head count of each church's congregation. Net movement in unrestricted funds was an increase of £3,391. The total of all funds of the church has risen by £11,832.

The PCC gives thanks to God for healthy financial situation and on the basis of this has decided to appeal to the congregation not only for the proposed building work but for commitments to expand the ministry by paying for a full or part-time family worker. The PCC is grateful to all the members of the congregation who continue to support the work of the Church. An annual giving review day was held in the autumn and it is recognized that in order to further develop the premises and ministry greater financial commitment will required.

2. Reserves Policy

It is PCC policy to try to maintain a balance on free reserves, which equates to at least three months' unrestricted payments, excluding the payments to the diocese for the Parish Share. This is broadly equivalent to £8,000. It is held to smooth out fluctuations in cash flow and to meet emergencies. The balance of the free reserves at the end of the year was £21,464, which is higher than this target.

Approved by the Parochial Church Council
and signed on their behalf by



Revd D K Phillips
Chairman & Incumbent
15 March 2017

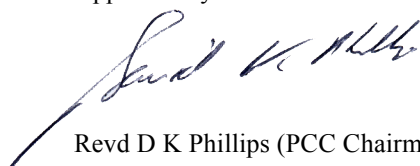
Parochial Church Council of St James, Chorley
Statement of Financial Activities
for the year ending 31 December 2016

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Income and endowments from:					
Donations and legacies	£67,704	£13,160	—	£80,865	£92,347
Income from charitable activities	£5,879	£2,453	—	£8,332	£6,433
Other trading activities	£4,750	—	—	£4,750	£5,600
Investments	£6	£5	—	£11	£18
Other income	£324	—	—	£324	£388
Total income	£78,664	£15,617	—	£94,281	£104,788
Expenditure on:					
Costs of generating funds					
Costs of generating voluntary income	£686	—	—	£686	£780
Expenditure on charitable activities	£74,108	£6,743	—	£80,851	£90,871
Other expenditure	£73	£839	—	£912	—
Total expenditure	£74,867	£7,582	—	£82,449	£91,652
Net income / (expenditure) resources before transfer	£3,796	£8,036	—	£11,832	£13,136
Transfers					
Gross transfers between funds - in	£1,749	£405	—	£2,154	£14,152
Gross transfers between funds - out	(£2,154)	—	—	(£2,154)	(£14,152)
Other recognised gains / losses					
Net movement in funds	£3,391	£8,441	—	£11,832	£13,136
Total funds brought forward	£18,073	£29,267	—	£47,340	£34,204
Total funds carried forward	£21,464	£37,708	—	£59,173	£47,340
Represented by					
Unrestricted					
General fund	£21,264	—	—	£21,264	£16,324
Designated					
Chair Appeal Fund	—	—	—	—	£1,515
Fabric Fund	£200	—	—	£200	—
Youth/Children's Ministry Fund	£0	—	—	£0	£234
Restricted					
Chair Appeal Fund	—	£13,826	—	£13,826	£14,665
Fabric Fund	—	£9,334	—	£9,334	£2,878
Flower Fund	—	£112	—	£112	(£2)
Ladies Link	—	£229	—	£229	£181
Monies for school bibles	—	—	—	—	£1
Youth/Children's Ministry Fund	—	£14,209	—	£14,209	£11,543

Parochial Church Council of St James, Chorley
Balance Sheet
as at 31 December 2016

Class	Description	This year	Last year
Fixed assets			
	Equipment	£19,653	£18,242
	Total Fixed assets	£19,653	£18,242
Current assets			
	Deposit Account	£10,290	£10,285
	Current Account	£4,972	£8,547
	Petty Cash	£100	—
	Youth Account	£14,209	£12,754
	Flower Account	—	—
	Fabric Fund Account	£9,534	£4,528
	The Crew's Petty Cash	£100	£100
	Toddler Group float	£10	£10
	Accounts Receivable	£1,212	£291
	Total Current assets	£40,426	£36,514
Liabilities			
	Agency collections	£96	—
	Accounts Payable	£811	£7,416
	Total Liabilities	£906	£7,416
	Net Asset surplus(deficit)	£59,173	£47,340
Reserves			
	Excess / (deficit) to date	£11,832	—
	Starting balances	£47,340	£47,340
	Total Reserves	£59,173	£47,340
	Represented by funds		
	Unrestricted	£21,264	£16,324
	Designated	£200	£1,749
	Restricted	£37,708	£29,267
	Endowment	—	—
	Total	£59,173	£47,340

Approved by the Parochial Church Council on 15th March 2017 and signed on its behalf by



Revd D K Phillips (PCC Chairman and incumbent)

Parochial Church Council of St James, Chorley
Statement of assets and liabilities
as at 31 December 2016

	General	Designated	Restricted	Endowment	This year	Last year
Fixed assets - Investments						
	—	—	—	—	—	—
Totals	—	—	—	—	—	—
Fixed assets - Tangible assets						
Equipment	£3,713	—	£15,940	—	£19,653	£18,242
Totals	£3,713	—	£15,940	—	£19,653	£18,242
Current assets - Cash at bank and in hand						
Deposit Account	£10,290	—	—	—	£10,290	£10,285
Current Account	£8,241	(£1,534)	(£1,735)	—	£4,972	£8,547
Petty Cash	£100	—	—	—	£100	—
Youth Account	(£20)	£234	£13,995	—	£14,209	£12,754
Fabric Fund Account	(£719)	£1,500	£8,758	(£5)	£9,534	£4,528
The Crew's Petty Cash	—	—	£100	—	£100	£100
Toddler Group float	—	—	£10	—	£10	£10
Totals	£17,891	£200	£21,128	(£5)	£39,214	£36,224
Current assets - Debtors						
Accounts Receivable	£434	—	£777	—	£1,212	£291
Totals	£434	—	£777	—	£1,212	£291
Liabilities - Agency accounts						
Agency collections	—	—	£96	—	£96	—
Totals	—	—	£96	—	£96	—
Liabilities - Creditors: Amounts falling due in one year						
Accounts Payable	£490	—	£326	(£5)	£811	£7,416
Totals	£490	—	£326	(£5)	£811	£7,416
Grand total	£21,548	£200	£37,424	—	£59,173	£47,340

Parochial Church Council of St James, Chorley
Fund movement by type
as at 31 December 2016

	Opening	Incoming	Outgoing	Transfers	Gains/losses	Closing
Ladies - Ladies Link						
Restricted	£181	£39	—	£8	—	£229
Sub-total for Ladies	£181	£39	—	£8	—	£229
General - General fund						
Unrestricted	£16,324	£78,464	£74,867	£1,344	—	£21,264
Sub-total for General	£16,324	£78,464	£74,867	£1,344	—	£21,264
Fabric - Fabric Fund						
Designated	—	£200	—	—	—	£200
Restricted	£2,878	£10,413	£3,957	—	—	£9,334
Endowment	—	—	—	—	—	—
Sub-total for Fabric	£2,878	£10,613	£3,957	—	—	£9,534
Youth - Youth/Children's Min						
Designated	£234	—	—	(£234)	—	£0
Restricted	£11,543	£4,575	£2,014	£104	—	£14,209
Sub-total for Youth	£11,778	£4,575	£2,014	(£130)	—	£14,209
Chairs - Chair Appeal Fund						
Designated	£1,515	—	—	(£1,515)	—	—
Restricted	£14,665	—	£839	—	—	£13,826
Sub-total for Chairs	£16,180	—	£839	(£1,515)	—	£13,826
Flower - Flower Fund						
Restricted	(£2)	£460	£346	—	—	£112
Sub-total for Flower	(£2)	£460	£346	—	—	£112
Bible - Monies for school bi						
Restricted	£1	£131	£425	£294	—	—
Sub-total for Bible	£1	£131	£425	£294	—	—
Grand total	£47,340	£94,281	£82,449	—	—	£59,173

Parochial Church Council of St James, Chorley
Notes to the Financial Statements
for the year ending 31 December 2016

Accounting Policies

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the SORP 2005 (revised).

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

Funds

Endowment funds are funds, the capital of which must be maintained; only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established.

Restricted funds represent (a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund.

Unrestricted funds are general funds which can be used for PCC ordinary purposes.

Incoming resources

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when receivable, interest is accrued. All other income is recognised when it is receivable. All incoming resources are accounted gross.

Resources expended

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

Fixed assets

Consecrated and benefice property is not included in the accounts in accordance with s.96(2)(a) of the Charities Act 1993.

Moveable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Subsequently no individual item has cost more than £1,000 so all such expenditure has been written off when incurred.

Equipment used within the church premises is depreciated on a straight-line basis over four years. Individual items of equipment with a purchase price of £500 or less are written off when the asset is acquired.

Investments are valued at market value at 31 December.

Parochial Church Council of St James, Chorley
Analysis of income and expenditure
for the year ending 31 December 2016

Donations and legacies

					Total	
	Unrestricted	Designated	Restricted	Endowment	This year	Last year
Tax Efficient Planned Giving	£41,845	—	£5,690	—	£47,535	£12,822
Other Planned Giving	£5,707	—	£3,820	—	£9,527	£43,664
Collections @ Services	£7,094	—	—	—	£7,094	£6,292
Donations	£1,693	£200	£1,198	—	£3,091	£14,168
Tax Recoverable	£11,165	—	£2,453	—	£13,617	£15,402
Total	£67,504	£200	£13,160	—	£80,865	£92,347

Income from charitable activities

					Total	
	Unrestricted	Designated	Restricted	Endowment	This year	Last year
Fees	£5,749	—	—	—	£5,749	£4,121
Group Subs	—	—	£39	—	£39	—
Toddler Group Subs	—	—	£1,261	—	£1,261	£994
CREW Subs	—	—	£1,152	—	£1,152	£1,093
Coffee Donations	£130	—	—	—	£130	£225
Total	£5,879	—	£2,453	—	£8,332	£6,433

Other trading activities

					Total	
	Unrestricted	Designated	Restricted	Endowment	This year	Last year
Special Event	£4,750	—	—	—	£4,750	£5,600
Total	£4,750	—	—	—	£4,750	£5,600

Investments

					Total	
	Unrestricted	Designated	Restricted	Endowment	This year	Last year
Interest	£6	—	£5	—	£11	£18
Total	£6	—	£5	—	£11	£18

Other income

					Total	
	Unrestricted	Designated	Restricted	Endowment	This year	Last year
Other	£324	—	—	—	£324	£388
Total	£324	—	—	—	£324	£388

INCOME TOTAL	£78,464	£200	£15,617	—	£94,281	£104,788
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Parochial Church Council of St James, Chorley
Analysis of income and expenditure (continued)
for the year ending 31 December 2016

Donations and legacies Costs of generating funds - Costs of generating voluntary income

	Unrestricted	Designated	Restricted	Endowment	Total This year	Last year
Printing and Publicity Costs	—	—	—	—	—	£25
Easter & Christmas Cards	£250	—	—	—	£250	£370
Notice Sheets	£364	—	—	—	£364	£314
See & Parish Magazine	£39	—	—	—	£39	£39
APCM & Web Domain	£33	—	—	—	£33	£33
Total	£686	—	—	—	£686	£780

Expenditure on charitable activities

	Unrestricted	Designated	Restricted	Endowment	Total This year	Last year
Parish share	£47,255	—	—	—	£47,255	£46,452
Staff Expenses	£1,698	—	—	—	£1,698	£1,961
Vergers & Organist Fees	£926	—	—	—	£926	£725
Governance Expenses	£360	—	—	—	£360	£360
Gas	£3,221	—	—	—	£3,221	£3,487
Electricity	£963	—	—	—	£963	£1,792
Water	£317	—	—	—	£317	£162
Evangelistic Expenses	£2,386	—	£61	—	£2,447	£440
Other Expenditure	£408	—	£425	—	£833	£1,124
Stationery	£7	—	—	—	£7	£109
Gift Aid & Giving Envelopes	£63	—	—	—	£63	£123
Insurance	£2,617	—	—	—	£2,617	£2,585
CCPAS & Data Protection	£90	—	—	—	£90	£178
Housekeeping Expenses	£253	—	—	—	£253	£38
The Vicarage	£2,427	—	—	—	£2,427	£2,562
Special Events	£40	—	—	—	£40	£702
Tea & Coffee	£224	—	—	—	£224	£361
Training & Teaching Expenditure	£39	—	—	—	£39	£250
Flowers	—	—	£346	—	£346	£279
Charitable Giving	£6,935	—	—	—	£6,935	£6,960
St Michaels Parochial Contribution	£300	—	—	—	£300	£300
Building	£2,451	—	£3,957	—	£6,408	£16,425
Worship Expenses	£219	—	—	—	£219	£151
Baptism & Confirmation Gifts/Certs	—	—	—	—	—	£31
Youth and Children's Work	—	—	£1,525	—	£1,525	£1,828
Toddler Group	—	—	£427	—	£427	£1,010
Music Group	£910	—	—	—	£910	£474
Total	£74,108	—	£6,743	—	£80,851	£90,871

Other expenditure

	Unrestricted	Designated	Restricted	Endowment	Total This year	Last year
Depreciation	£73	—	£839	—	£912	—
Total	£73	—	£839	—	£912	—
EXPENDITURE TOTAL	£74,867	—	£7,582	—	£82,449	£91,652
GRAND TOTAL	£3,596	£200	£8,036	—	£11,832	£13,136

Independent examiner's report to the PCC of St James, Chorley

This report on the financial statements of the PCC for the year ended 31st December 2016, which are set out on pages 6,7 and 8, is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ('the regulation') and s.43 of the Charities Act 1993 (the Act').

Respective responsibilities of the PCC and the examiner

As members of the PCC you are responsible for the preparation of the financial statements; you consider that the audit requirement of the Regulations and s.43 (2) of the Act does not apply. It is my responsibility to issue this report on those financial statements in accordance with the terms of the regulations

Basis of this report

My examination was carried out in accordance with the General Directions given by the Charity Commission under s.43 (7) (b) of the Act and to be found in the Church guidance 2006 edition. That examination includes a review of the accounting records kept by PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
 - . to keep accounting records in accordance with section 41 of the Act; and
 - . to prepare financial statements. Which accord with the accounting records and comply with the requirements of the Act and Regulations have not been met.
2. to which, in my opinion, attention should be drawn in order to enable a proper Understanding of the accounts to be reached.



Mrs E Bell

Bellshire Accountancy Limited, 23-27 Bolton Street, Chorley, PR7 3AA

March 2017